

LEAP 5P Debrief Conversation Template

5P Debrief Conversation <i>Create a plan for the 5P Debrief. Use these questions as a guide, choosing 1 or more questions to ask the teacher in each section. While pre-planning, consider Potential Teacher Actions Steps (above) for the current LEAP Module. Consider the needs of the teacher, informed by evidence collected while in the classroom, and determine 1-2 of the provided potential action steps to discuss. During the 5P debrief, collaborate with the teacher to determine the best action step and record it in the space below. The most important result is that the teacher leaves the conversation with a clear action step and a plan for how to implement the action step in the classroom. Finally, close out by expressing gratitude and determining next steps.</i>		
5P Debrief Conversation <i>Protocol / Guiding Questions:</i>	<i>Pre-Planning Notes:</i>	<i>Notes During 5P Debrief Conversation:</i>
<p style="text-align: center;">STEP 1 – PRAISE</p> <p style="text-align: center;">What positive teacher/student actions will you highlight from the classroom observation?</p> <p style="text-align: center;"><i>1-2 minutes</i></p> <ul style="list-style-type: none"> • How do you think the lesson went? • One great action I noticed was that you _____. What was the impact? (OR) The impact was _____. Nice work! • In our last LEAP Seminar, we planned for _____. How did that go? • Our prior action step was _____. What lessons did you learn that we can build on, moving forward? 		

<p style="text-align: center;">STEP 2 – PROCESS</p> <p>What student work or evidence will you examine with the teacher to guide the discussion?</p> <p style="text-align: center;"><i>2-6 minutes</i></p> <ul style="list-style-type: none"> • Look at the text or task. • What is the ideal student response to the text or task? • Look at the student evidence (student work and/or responses captured during the observation). What are students saying/writing about the text or task? What questions did you ask students during the lesson to get these responses? • Looking at student work/responses, what is the gap between current and ideal student performance? • What scaffolds can we plan to ensure students can reach the ideal student response? 		
<p style="text-align: center;">STEP 3 – PRIORITIZE</p> <p>What is the key action step for the teacher to focus on in the next week?</p> <p style="text-align: center;"><i>1 minute</i></p> <ul style="list-style-type: none"> • Refer to list of suggested action steps in the Potential Teacher Actions Steps (above); use one of the provided action steps or customize as necessary. • Based on what we just talked about, it might make sense to focus on _____. (OR) Based on what we just talked about, what do you think it make sense to focus on? • Your action step for today is _____. This is important because _____. • Record the action step on Whetstone, the LEAP Platform. 		

<p>STEP 4 – PLAN / PRACTICE How will the teacher apply the action step to improve his/her instruction? <i>13-20 minutes</i></p> <ul style="list-style-type: none"> • Which lesson in the next week can we use to practice this skill? <ul style="list-style-type: none"> ○ What part in this lesson should we focus on? • Let's co-plan for this part of the future lesson together. • Spend several minutes scripting side-by-side with the teacher. <ul style="list-style-type: none"> ○ Script the ideal student response. ○ Script teacher language, as needed. • Let's role play this part of the future lesson together. <ul style="list-style-type: none"> ○ Practice delivery of the content planned, in order to check for clarity and economy of language. ○ Role play as a student who gets the answer correctly. ○ Role play as a student who does not get the answer correct on the first try. 		
<p>STEP 5 – CLOSE-OUT What are our next steps, moving forward? <i>1-3 minutes</i></p> <ul style="list-style-type: none"> • What did you learn today? • <i>Investment:</i> How will this strategy make a positive impact on your students? • <i>Application:</i> When specifically do you plan to use this strategy? What would it look like/sound like for you to use this strategy effectively? • <i>Transfer:</i> How can I best support your performance in this area between now and our next visit in 2 weeks? What evidence will you share with me? • What is one thing that went well about today's meeting? What is one thing I can improve for next time? • <i>Gratitude:</i> Thank you for ____. 		