



Top 10 Beginning of the Year Contractual Issues

Washington Teachers' Union
Union Leadership Institute (ULI)

#1: SUPPLIES - STARTUP & REGULAR

Article 25, Page 88



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- ❑ Startup supply cards should be provided on 1st day of school for teachers
 - ❑ Startup supplies not a replacement for regular supplies
 - ❑ Supervisor & SCAC meet by September 30th to develop procedures for equitable allocation & distribution of funds for supplies and resources
 - ❑ Staff meeting- provide procedures by October 15th
 - ❑ Teachers submit supply requests by October 30th
 - ❑ Operational Copier placed in a convenient location for teachers' use throughout the workday
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#2: THIRTY-MINUTE MORNING BLOCK



Article 23, Page 74

- ❑ Time (8:10 - 8:40 AM)
 - ❑ Restricted to *Collaborative Planning, Individual Teacher Planning, Recordkeeping, and Professional Development*
Not for faculty meetings!
 - ❑ Professional Development Team (PDT) through collaboration designs plan, establishes guidelines, procedures, and strategies for use of the 30-minute morning block.
 - ❑ PDT Composition: Supervisor, WTU Building Representative, Grade Level /Department Chairs, other through team consensus
 - ❑ PDT should develop Weekly/Monthly Plans
 - ❑ Professional Development Standards
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#3: PLANNING TIME

Article 23, Page 70



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- ❑ Minimum 225 minutes of weekly planning time
 - ❑ 45-minute minimum length for all planning periods
 - ❑ 4 priority options for scheduling elementary school planning time
 - ❑ Secondary Planning Time must equal length of a class period and provided daily
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#4: DUTY FREE LUNCH

Article 23, Page 73



- Duty-free means no required duty or assigned responsibilities
- 225 minutes of duty-free lunch weekly
- Lunch shall be a minimum length of 30-minutes daily
- Lunch shall be between 45-60 minutes for secondary teachers

#5/6: PAY FOR COVERAGE/PLANNING/LUNCH



Article 23, Page 81

- ❑ \$34/hour or \$.57/minute for lost planning time regardless of reason
- ❑ \$.57 per minute for all planning less than the required 225 minutes per week
- ❑ Adding additional students for coverage on elementary Level - secondary not eligible
- ❑ Payment for lost planning begins 1st day of school
- ❑ All special subject teachers are to start classes the first day of school per CBA

#5/6 Cont'd: PAY FOR COVERAGE/ PLANNING/LUNCH



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- ❑ All teachers entitled to be paid at rate of \$34/hour for lost of duty free lunch time (225 min. per week required)
 - ❑ Supervisor submits pay for coverage, lost planning, lunch documents to appropriate central office personnel per pay period
 - ❑ DCPS must update forms to meet appropriate submission requirements
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#7: LOCAL SCHOOL BASED COMMITTEES



- ❑ School Chapter Advisory Committee (SCAC), Article 8, pg. 45
 - ❑ Local School Restructuring Team/LSAT-Local School Advisory Team, Article 11, pg. 47
 - ❑ Personnel Committee (PC), Article 26, pg. 53
 - ❑ Professional Development Team (PDT)
 - ❑ Student Behavior Management Committee (SBMC), Article 28, pg. 60
 - ❑ Morning Block Team, Article 28, pg. 75
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#8: LEAVE

Article 27, Page 54-57

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- 12 days Sick leave
 - 5 days-*general, personal business, PD*
 - 4 days bereavement
 - Administrative Leave
 - Emergency Leave
 - Family Medical Leave
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#9: EXTRA DUTY PAY

Article 27, Page 90



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- Extra Duty-Internal Teaching Staff
 - External Teaching Staff -Other DCPS
 - Vacant Positions: 3 -Year Rule
 - Posting/Vacancy Announcements
 - Consultation with SCAC
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#10: PROFESSIONAL DEV. INSTRUCTIONAL SUPPORT



Article 2, Page 13, Page 17

- Professional Development Standards
 - WTU Office of Professional Development and Teacher Center
 - WTU Teacher Leaders Program
 - National Board for Professional Teaching Standards
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Questions?
Comments?
Reflections?
